I. Meeting Called to Order at: 5:00pm

II. Roll Call

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Present</th>
<th>Tardy</th>
<th>Absent</th>
<th>Excused</th>
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<tbody>
<tr>
<td>Executive Chair:</td>
<td>Matthew Groulx</td>
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<tr>
<td>Vice Chair:</td>
<td>Emily Charman</td>
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<td>Secretary:</td>
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<tr>
<td>Member at Large:</td>
<td>Ericka Reff</td>
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<tr>
<td>Business Manager:</td>
<td>Alohi Kapoi</td>
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<td>X</td>
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<tr>
<td>Engineer:</td>
<td>Kyle Douglas</td>
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<td>5:15</td>
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<tr>
<td>VVP General Manager:</td>
<td>Goody Cacal</td>
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<td>X</td>
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<td>URH General Manager:</td>
<td>Brenda Burch</td>
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<td>Advisors:</td>
<td>Shara Mahoe</td>
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<td>Jake Galves</td>
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<td>X</td>
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III. Establish Quorum: Yes/No

IV. Approval of minutes: August 18, 2015

Motion: Ericka Reff           Second: Emily Charman       Yes: 4    No: 0    Abstain: 0

V. Guests:

VI. Unfinished Business

6.1 Recruitment for Secretary Position
Discussion: BOMB is still currently looking for a secretary and will be taking applications for the first two weeks of school. The secretary position shall be filled some time in September.

6.2 ACUI Conference
Discussion: Summer stipends will not be dispersed so all funds will go towards ACUI. Board has also decided that only 4 members will be attending ACUI and will wait for confirmation from all possible attendees. Board will meet with Ellen to discuss further information about the conference.

6.3 True Colors
Discussion: Once all members are selected for BOMB, URH, and VVP, a discussion will take place to find a specific date for the training.
VII. New Business:
  7.1 FM Transmitter Allocation
Discussion: The transmitter was not covered by the warranty and needs to be bought as soon as possible. An allocation of $750 will cover the cost of the transmitter and the shipping.

Motion: Emily Charman  Second: Alohi Kapoi  Yes: 4  No: 0  Abstain: 0

7.2 Television Presentation Equipment
Discussion: The board would like a television set up in their office in order to show presentations during meetings. The equipment that would need to be purchased for this presentation will be a tv, a tv mount, an extension cord, a wireless router, and a chromecast. An allocation of $700 will cover the cost of the presentation equipment.

Motion: Emily Charman  Second: Ericka Reff  Yes: 4  No: 0  Abstain: 0

7.3 URH Graphics
Discussion: URH would like to print their Policies and Procedures, house rules, and a weekly calendar to hang in their office. An allocation of $60 will cover the cost of the printing at Graphics.

Motion: Emily Charman  Second: Aloha Kapoi  Yes: 4  No: 0  Abstain: 0

7.4 URH Office Supplies
Discussion: URH would like purchase new office supplies for the upcoming school year on a supply run. Some of the supplies were pens, pencils, notebooks, etc. An allocation of $500 will cover the cost of these supplies.

Motion: Emily Charman  Second: Aloha Kapoi  Yes: 4  No: 0  Abstain: 0

7.5 New Phones
Discussion: All offices will be getting new phones, however Matt will gather more information.

7.6 BOMB office chairs
Discussion: BOMB would like office chairs for their new office. The 10 chairs the board had selected were from the K-Log catalog and are stackable to preserve office space. An allocation of $700 will cover the cost of the chairs and shipping.

Motion: Ericka Reff  Second: Emily Charman  Yes: 4  No: 0  Abstain: 0

7.7 Policies and Procedures Committee for URH and VVP
Discussion: Matt has appointed Emily as the chair of the committee. URH’s policies and procedures will be worked on first and then VVP.

VIII. Executive Chair Report: Matt Groulx: Nothing

IX. Vice Chair Report: Emily Charman: Nothing

X. Business Manager’s Report: Alohi Kapoi: Alohi will be completing the fiscal training with Lai Sha sometime soon.

XI. Secretary Report: Vacant

XII. Member at Large: Ericka Reff: Nothing

XIII. Engineer: Kyle Douglas: Nothing
XIV. **Vulcan Video Production General Manager: Goody Cacal:** Goody will bring the quote for VVP's couch at the next meeting. VVP has also decided to cancel their first birthday party event.

XV. **University Radio Hilo General Manager: Brenda Burch:** Brenda will be working with Kyle and Alohi on re-establishing contracts with the underwriters.

XVI. **Advisor Report:**
   16.1 **Shara Mahoe:** Campus center will begin validating student IDs tomorrow at 9:30am
   16.2 **Jake Galves:** Nothing

XVII. **Announcements:**
   17.1 **Week of Welcome: August 24th – 28th** and set up will begin at 9:30am

XVIII. **Meeting Adjourned at:** 5:53pm