Meeting Minutes  
Feb 1, 2016 - 6:00pm

I. Call Meeting to Order: 6:01 PM

II. Roll Call:

<table>
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<tr>
<th>Position</th>
<th>Name</th>
<th>Present</th>
<th>Tardy</th>
<th>Absent</th>
<th>Excused</th>
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<tbody>
<tr>
<td>Executive Chair:</td>
<td>Matthew Groulx</td>
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<td>Vice Chair:</td>
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<td>Secretary:</td>
<td>Rose Hart</td>
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<td>Member at Large:</td>
<td>Ericka Reff</td>
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<td>Business Manager:</td>
<td>Alohi Kapoi</td>
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<td>Engineer:</td>
<td>Kyle Douglas</td>
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<td>VVP General Manager:</td>
<td>Goody Cacal</td>
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<td>URH General Manager:</td>
<td>Brenda Burch</td>
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<td>Advisors:</td>
<td>Maile Boggeln</td>
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<td>Jake Galves</td>
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<td>Guests:</td>
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Establish Quorum - yes

III. Review and Approval of Minutes

Motion: Erika Reff Second: Alohi Kapoi Yes: 4 No: 0

IV. Budget Review
Discussion: Updated budget is available on the google drive. Money needs to be added to go into printing. RTPs from hoolaulea are available; ~$8,500 was spent for the event. The quote for URH shirts will be added to adjust budget.

V. Unfinished Business

Film Festival
Discussion: Graphics have designed two flyers- one for submissions and one for the event. A budget of ~$300.70 is needed for the flyers. The commercial has not been released yet because the email presented needs to be adjusted.

Motion made to approve to allocate no more than $305 for film festival flyers

Motion: Rose Hart Second: Erika Reff Yes:4 No:0
- **March Flow**
  Discussion: Snack quote is still needed and logistics need to be planned. Snacks and prizes can be purchased at the next supply run. We can ask to borrow drink dispenser coolers from UHHSA. We should plan for 50-100 people. Proposed supplies include Adobe for one year ($250), a GoPro ($120), and a snowball microphone ($60).

Motion to allocate no more than $500 for prizes for the March flow

Motion: Alohi Kapoi  Second: Erika Reff  Yes:4  No:0

VI. **New Business**

**Relay for Life**
Mission: Air-zookas are being made to blow down piggies' houses in accordance with the Big Bad Wolf theme. Bodhi is going to dress up at Little Miss Riding Hood. Maile can provide a basket for the event, but Bodhi also needs a wig and a cape and other props. This event will be the same week as the flow.

**Open House 9-4 Feb 13th**
Campus center will be open to prospective students and get them stoked about attending UH Hilo and being involved in VVP and URH.

**NSP Carnival and Appreciation Feb 18th 10-2 and 2-3:30**
NSP is hosting a freebie fair to help students feel appreciated. They want B.O.M.B. to provide a free item to students at their respective booth. Additionally, they want B.O.M.B. to participate in a walk-in carnival, which may be a good opportunity to test air-zookas.

VII. **Committee Reports**

**Feedback Survey**
Discussion: Survey is complete!

VIII. **Officer Reports**

**Executive Chair**
Advertising on facebook and created a B.O.M.B. Instagram @uhhilobomb. The forum was fun and there will be a Ka Lama Ku meeting February 27; RSVP by the 25th. URH will be doing a presentation on their progress. Sound exchange was paid for today.

**Vice Chair**
N/A
Secretary
Going to work on a film meeting for film festival "Office" sketch

Business Manager
Pending RTPs; Got an invoice from Ivy today

Member at Large
Attended to the CSO forum discussed on Flattening Student fees. CSO came to an agreement of flattening fee per student instead of flattening fee per credit hour.

URH General Manager
N/A

VVP General Manager
Working on film festival and released a new video

BOMB Engineer
N/A

Advisor – Jake
Has been covering training and has met excited and enthusiastic DJs.

Advisor – Maile
N/A

IX. Announcements
Ka Lama Ku Conference - Feb 27th
BOSP/CCFEE/SAC Flow - Feb 17th
Next CSO Forum - Feb 22nd

X. Adjournment
6:43 PM