I. Call Meeting to Order: 6:00 PM

II. Roll Call:

<table>
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<tr>
<th>Position</th>
<th>Name</th>
<th>Present</th>
<th>Tardy</th>
<th>Absent</th>
<th>Excused</th>
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<tbody>
<tr>
<td>Executive Chair:</td>
<td>Matthew Groulx</td>
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<td>Vice Chair:</td>
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<td>Secretary:</td>
<td>Rose Hart</td>
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<td>Member at Large:</td>
<td>Ericka Reff</td>
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<td>Business Manager:</td>
<td>Alohi Kapoi</td>
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<td>Engineer:</td>
<td>Kyle Douglas</td>
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<td>VVP General Manager:</td>
<td>Goody Cacal</td>
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<td>URH General Manager:</td>
<td>Brenda Burch</td>
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<td>Advisors:</td>
<td>Maile Boggeln</td>
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<td>Jake Galves</td>
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<td>Guests:</td>
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Establish Quorum - yes

III. Review and Approval of Minutes

Motion: Erika Reff Second: Alohi Kapoi Yes: 4 No: 0

IV. Unfinished Business

IV.I. BOMB Member Recruitment for Spring
Discussion: Continue recruiting for the position

IV.II. BOMB Polos
Discussion: Quote from creative arts is ~$540 for embroidered logo shirts. Sport tech polos with B.O.M.B. logos is quoted at ~$400 for 10 shirts.

Motion to passes allocate no more than $400 for B.O.M.B. Polos

Motion: Erika Reff Second: Alohi Kapoi Yes:4 No:0

V. New Business

V.I. URH Royalty Payment
Discussion: URH has royalty fees for sound exchange of ~$630. This is to pay for the streaming of the music, which is included in the fees.
Motion passes to allocate no more than $650 to pay the sound exchange fees for URH

Motion: Rose Hart  Second: Erika Reff  Yes: 4  No:0

V.II. URH Adobe Suite
Discussion: URH and VVP now have respective hawaii.edu emails. Adobe Suite is needed to edit sound files, music, and promotions. VVP wants to start using premier and other Photoshop applications.

Motion passes to allocate no more than ~$250 for Adobe Creative Arts programs for URH

Motion: Alohi Kapoi  Second: Erika Reff  Yes: 4  No:0

Motion passes to allocate no more than ~$250 for Adobe Creative Arts programs for VVP

Motion: Erika Reff  Second: Rose Hart  Yes: 4  No:0

V.III. Amendment suggestions for URH Policies and Procedures
Discussion: Program Director shows need to be more clearly assigned and defined. Additionally, FCC violation fees and responsibility of payment needs to be better defined. URH is moving to a block music system that allows the program director to be assigned a time. This new system allows directors to run their show at a distance by pre-recording segments. There will be a special sub-committee meeting in the near future to discuss these matters in detail.

V.IV. Film Festival
Discussion: Date of the event is April 8 from 6-9 PM; Sodexo is catering; categories are set for films; there is a date for submission (March 21); semi-formal, drive-in style event; flyers and video promotions are underway; decorations and prices are still up for discussion.

V.V. 2 Compressor/Gates for URH Studio
Discussion: This will help maintain sound levels more and cut out background noise during radio recordings. The total price is $337.10, including $37.20 for shipping.

Motion made to allocation no more than $350 for 2 compressor/gates for URH studio

Motion: Erika Reff  Second: Alohi Kapoi  Yes: 4  No: 0
VI. Committee Reports
Discussion: Rose will send out revised survey questions, and will send out an email requesting other potential questions from VVP.

VII. Officer Reports
Executive Chair
Need office hours from everyone by the end of the week. Adding “Budget Review” section to the agenda beginning next week to discuss current budget and where B.O.M.B. is at with available funding. Would like to get a dry-erase calendar for B.O.M.B. office.

Vice Chair
N/A

Secretary
No report

Business Manager
Budget report will be ready by Friday; revised budget for supply lists for URH.

Member at Large
Will send out office hours; happy new year!

URH General Manager
Went to block system formatting and is excited for next week Monday; excited about new applications for URH; all URH members will be trained by Friday. Will be tabling with Roger in the morning and afternoon the rest of the week. Meetings are at 4:30 on Mondays for members and DJs. Kyle is going to IDs with Matt and construction will be done tomorrow.

VVP General Manager
VVP is getting settled and will be tabling. Film festival is underway. Still waiting on a response for Hoʻoʻlauleʻa planning, and will be coordinating to create a photo booth.

BOMB Engineer
Completed a group training on Friday; would like to do another training for the rest of the URH members. Will be updating website, and Angie will be helping to review literature of website changes.
Advisor – Jake
No reports

Advisor – Maile
CSO summit; leadership activities; calendaring; meet with CSO; clarifying values and mission of CSO and using that create semester goals; discussing student fees and how to collect them from “banner;” bring snacks.

VIII. Announcements
   VIII.I. Summit - Jan 16th 10-3pm
   VIII.II. Hoolaulea - Jan 23rd
   Would like to assign volunteer positions
   VIII.III. Working on a date for CSO Forum
   Communicating with SAC to discuss a date.

IX. Adjournment
   6:44 PM