Meeting Minutes  
November 17th 2015 - 6:30pm

I. Call Meeting to Order  
6:33 PM

II. Roll Call:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Present</th>
<th>Tardy</th>
<th>Absent</th>
<th>Excused</th>
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<tbody>
<tr>
<td>Executive Chair:</td>
<td>Matthew Groulx</td>
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<tr>
<td>Vice Chair:</td>
<td>Emily Charman</td>
<td>X 6:39 PM</td>
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<td>Secretary:</td>
<td>Rose Hart</td>
<td>X</td>
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<td>Member at Large:</td>
<td>Ericka Reff</td>
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<td>Business Manager:</td>
<td>Alohi Kapoi</td>
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<td>Engineer:</td>
<td>Kyle Douglas</td>
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<td>VVP General Manager:</td>
<td>Goody Cacal</td>
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<td>URH General Manager:</td>
<td>Brenda Burch</td>
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<td>Advisors:</td>
<td>Shara Mahoe</td>
<td>X 6:45 PM</td>
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<td>Guest:</td>
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Establish Quorum - Yes

III. Review and Approval of Minutes  
Motion: Erika        Second: Alohi      Yes: 5 No: 0

IV. Unfinished Business

IV.I. True Colors  
Discussion: Good feedback, everyone learned their colors.

IV.II. Office Chairs 310  
Discussion: Alohi has no updates

IV.III. Feedback Survey  
Discussion: Consider establishing a side committee to create and distribute the survey. Matt appointed Rose to create the survey and have the survey completed by December 1st

IV.IV. BOMB Application Revisions  
Discussion: Update application to provide more information about prospective member and capacity to participate in B.O.M.B.
V.  New Business
   V.I. Charter and Bylaws Public Hearing
Discussion: Need to establish date for the hearing and may be able to join the other bylaws public hearing for BOSP on Tuesday.

   V.II. VVP Shirts
Discussion: Want more shirts for promotional purposes and staff/volunteers. Potentially have “staff” removed from the shirts. The total quote for the shirts is estimated to be $1,400.

Motion to approve allocation of no more than $1,400 for VVP shirts
Motion: Emily  Second: Ericka  Yes: 5  No: 0

VI. Committee Reports
   VI.I. Policies and Procedures
Discussion: Reports are done and available on google drive. Voting will take place next week.

V. Officer Reports
   Executive Chair
Went to CSO executive event. A dengue fever presentation event will take place next week and requested a radio announcement. The presentation will take place in Ikena lounge in the evening. Would like to look into stolls for graduating members.

   Vice Chair
No reports; please begin to recruit position

   Secretary
No reports

   Business Manager
Discuss with B about finding new venders for label maker to be shipped to UH Hilo. Still needs Goody to sign RTP for stipends.

   Member at Large
No reports

   URH General Manager
No reports
**VVP General Manager**
Video went out yesterday and has been successful

**BOMB Engineer**
Radios are going live, three DJs need to train, 8 DJs to test, Roger will no longer be a part of URH after this semester. Studio lights have been finished. Kyle, Erika, and B went to safe zone training. A new tech has been assigned to do updates. Help develop a format for the sports show and create a specific format for all other shows to improve quality.

**Advisor – Jake**
No reports

**Advisor – Shara**
Sent email to executive chairs and stepped down from UHHSJ interim advisor position. Still the B.O.M.B. advisor and is happy to continue advising. Flow is tomorrow and a late night band will be playing from 9-10 and would like people to table at the event starting at 6:30. The 24th is SAC’s night market and would like to see support for the event- students will be selling their own stuff. Would like to collect old holiday cards to give away; collaboration event taking place on December 2nd.

VII. Announcements

VII.I. Safe Zone Training Nov 18th 5-7pm CC-306
Flow tomorrow

VIII. Adjournment
7:09 PM