Meeting Minutes  
October 13th 2015 - 6:33pm

I. Call Meeting to Order
6:33 PM

II. Roll Call:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Present</th>
<th>Tardy</th>
<th>Absent</th>
<th>Excused</th>
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<tbody>
<tr>
<td>Executive Chair:</td>
<td>Matthew Groulx</td>
<td>X</td>
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<td>Vice Chair:</td>
<td>Emily Charman</td>
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<td>x</td>
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<td>Secretary:</td>
<td>Rose Hart</td>
<td>X</td>
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<td>Member at Large:</td>
<td>Ericka Reff</td>
<td>X</td>
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<td>Business Manager:</td>
<td>Alohi Kapoi</td>
<td>X</td>
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<td>Engineer:</td>
<td>Kyle Douglas</td>
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<td>X</td>
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<td>VVP General Manager:</td>
<td>Goody Cacal</td>
<td>X</td>
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<td>URH General Manager:</td>
<td>Brenda Burch</td>
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<td>Advisors:</td>
<td>Shara Mahoe</td>
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<td>Jake Galves</td>
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<td>Guests:</td>
<td>Angie</td>
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Establish Quorum - yes

III. Review and Approval of Minutes
Motion made to approve minutes from October 7 meeting

Motion: Erika Reff  Second: Alohi Kapoi  Yes: 4  No: 0

IV. Unfinished Business

IV.I. True Colors
Discussion: Invoice will be sent to Alohi soon. Approximately 20 booklets are needed plus shipping costs. It may be possible to allocate funding early.

Motion made to allocate no more than $500 for training supplies for true colors

Motion: Rose Hart  Second: Erika Reff  Yes: 4  No: 0

IV.II. URH and VVP Table Clothes
Discussion: URH and VVP still would like table cloths.

Motion made to allocate no more than $400 from URH for graphics

Motion: Erika Reff  Second: Alohi Kapoi  Yes: 4  No: 0
Motion made to allocate no more than $400 from VVP for graphics

Motion: Rose Hart Second: Alohi Kapoi Yes:4 No:0

V.III. Office Chairs 310
Discussion: Begin looking for other vendors for office chairs at Office Max as well as other local stores in Hilo

V.IV. URH Studio Supplies
Discussion: Studio equipment cannot be shipped to UHH and therefore will need new vendors to stay within $300 budget limit.

V. New Business
V.I. VVP Office Supply Run
Discussion: Supply runs take place on 5 PM on Wednesdays. Goody would like to go to Walmart to purchase surge protectors, longer extension cords, new push pins and clip boards. The subtotal is ~$100. Another purchase is requested for two GoPro waterproof cases in addition to two simple skeleton cases. The subtotals would be approximately ~$100 for the waterproof and skeleton cases, respectively.

Motion made to approve allocation of $150 for the VVP Walmart supply run for

Motion: Alohi Kapoi Second: Rose Hart Yes: 4 No:0

Motion made to approve allocation of no more than $150 for two GoPro waterproof housing from VVP other supplies

Motion: Erika Reff Second: Alohi Kapoi Yes:4 No: 0

Motion made to allocate no more than $150 for two GoPro skeleton housings from VVP other supplies

Motion: Alohi Kapoi Second: Erika Reff Yes: 4 No: 0

V.II. Ho'olaulea Committee
Discussion: Alohi signed up to represent the CSO on the Ho'olaulea Committee.

VI. Charter Review and Discussion
VI.I. Article 4 – Membership
Discussion: Emily asked to change “shall be UHH students”, and include “5 UHH students who shall be voting members.” The Board confirmed that there shall be a faculty or staff member from UHH. The Board kept the inclusion of two community members, but is still questioning on whether or not to require or
provide an option to have community members. The Board acknowledged that academic standing is covered in policies and procedures as well as Article 4. Typos were present in Section 2D as well as Section 3. There also needs to be clarification regarding the length of term for board members. The board confirmed that it is the selection committee’s job to announce available positions open for B.O.M.B. positions on student radio station and/or in the student newspaper no later than March 15. The terms of office can be discussed with Shara. The Board discussed the need for 2/3 vote required to remove a member of B.O.M.B. and all other media organizations under B.O.M.B. The Board also discussed that the Chair of B.O.M.B. will make nominations and everyone else will vote new member into position. If the Chair does not make nominations than a selection committee may be formed.

VII. Committee Reports
VII.I. Policies and Procedures
Discussion: Committee reports will be tabled.

VIII. Officer Reports
Discussion:
Executive Chair: Matt is attending meeting with other CSOs to see how UHHSA can provide funding to B.O.M.B. Matt wants to know about CDJ from Shara. Shara suggests keeping inventory of equipment and also notes that CDJs are being held by higher ups and can be requested for specific events where they are needed.

Vice Chair: Will be calling Thursday to check in and see what ACUI sessions she should attend.

Secretary: Student Health and Wellness Programs finished the suicide prevention and awareness PSA with URH.

VVP General Manager: TBT video was released this week to substitute a new content release. Next week VVP will release a campus guided tour video. There is work being done for freestyle Fridays.

Advisor – Shara: November 4th is the CSO forum from 5-6 PM. October 28th from 6-9 is RISO flow. The first hour will be performances, second hour will be Zumba, and last hour will be more performances.

IX. Announcements
IX.I. Supply Run Paperwork due October 14th for October 30th run
IX.II. Make a Difference Day October 24th

X. Adjournment
7:27 PM