I. **Call Meeting to Order**  
6:33 PM

II. **Roll Call:**

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Present</th>
<th>Tardy</th>
<th>Absent</th>
<th>Excused</th>
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</thead>
<tbody>
<tr>
<td>Executive Chair:</td>
<td>Matthew Groulx</td>
<td>x</td>
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<tr>
<td>Vice Chair:</td>
<td>Emily Charman</td>
<td>x</td>
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<td>Secretary:</td>
<td>Rose Hart</td>
<td>x</td>
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<tr>
<td>Member at Large:</td>
<td>Ericka Reff</td>
<td>x</td>
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<tr>
<td>Business Manager:</td>
<td>Alohi Kapoi</td>
<td>x</td>
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<tr>
<td>Engineer:</td>
<td>Kyle Douglas</td>
<td>x</td>
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<tr>
<td>VVP General Manager:</td>
<td>Goody Cacal</td>
<td>x</td>
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<td>URH General Manager:</td>
<td>Brenda Burch</td>
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<td>Advisors:</td>
<td>Shara Mahoe</td>
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<td></td>
<td>Jake Galves</td>
<td>X</td>
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<td>X</td>
<td>X</td>
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Establish Quorum - yes

III. **Review and Approval of Minutes**  
Motion: Emily Charman  
Second: Alohi Kapoi  
Yes: 5  
No: 0

IV. **Unfinished Business**

IV.I. **True Colors**  
Discussion: Laomi has meeting November 7th so we can do True Colors November 14th from 10-2.

IV.II. **Office Chairs 310**  
Discussion: Alohi found a vendor that ships to Hawaii to the UH address. Shipping is $140 and each chair costs $37.99. Purchase is able to stay within the budget but need to amend original allocation of funds for this purchase. Amended original motion to allocate $700 from August 18th.

V. **New Business**

V.I. **BOMB Feedback Survey**  
Discussion: Create various questions to assess how students are reached through VVP and URH and receive feedback from students. Throughout the week come up with outreach ideas for the survey and can discuss at next week’s meeting.
Motion made to close meeting to discuss complaints against organization
Motion: Emily Charman  Second: Alohi Kapoi  Yes: 5  No: 0

Motion made to open minutes
Motion: Alohi Kapoi  Second: Emily Charman  Yes: 5  No: 0

VI. Charter Review and Discussion
Discussion:
VI.I. Article 7. Fees & Other Revenues
A. No changes
B. No changes
C. No changes
Control of Finances
A. No changes
Responsibility
A. No changes
VI.II. Article 8. Amendments
1. No changes
2. No changes
3. No changes
VI.III. Article 9.
A. Added VVP and any future organizations

VII. Committee Reports
VII.I. Policies and Procedures
Discussion: Policies and procedures are done but corrections and certain additions still need to be made for URH and VVP. New Policies and Procedures will be available next meeting. Possibly include right to refuse video service or remove staff of VVP, which will have to be determined how to review (i.e. offense system or bring to Board).

VIII. Officer Reports
Executive Chair
Met with other CSO executives Friday. Attended Make a Difference day

Vice Chair
Ho’olaule’a committee has been organized and met on Sunday. The event will take place on January 16th, however a theme and color is still needed; the theme is always related to the CSOs of that year. Emily would like ideas by next Tuesday. There are 7 weeks until Ho’olaule’a.

Secretary
Flow is tomorrow!
**Business Manager**
Business manager supply run is November 21st. Another deadline for supplies is November 10th for a supply run on December 2nd.

**Member at Large**
Watched VVP Tries 2 and really enjoyed it.

**URH General Manager**
Enjoyed ACUI and has received emails. Made a lot of connections and was asked for more business cards. Wanted to send sustainable resources to program. Flow is tomorrow and food fest will be taking place. Roger will do Filipino Festival ending in Campus Center from 6-8. The Haunted House is Saturday in which Chair will need to fill in Roger and Kyle’s position. Studio is ready and will be working with Angie to begin training DJs this week.

**VVP General Manager**
Released VVP tries video and has received lots of positive feedback. Other projects include a dancing video. VVP would like to purchase creative cloud sweet to work on videos. This purchase would provide a one year membership for $200 a year. This will be discussed in two weeks at the next meetings.

**BOMB Engineer**
Studio is ready for training. There was a bug that was preventing software from being used. Software updates will take place tomorrow. Show clocks need to be created. Incorrect mount was shipped to URH and has been returned. Need to allocate $150 from other supplies to get the correct item from Amazon. $120 will be reimbursed for the incorrect shipment.

Motion made to approve allocation of $150 for the correct mount

Motion: Ericka Reff Second: Alohi Kapoi Yes: 5 No: 0

**Advisor – Shara**
Thanks to all who participated in Make a Difference Day. November 17th is hunger banquet in CC 301. Collaborating with event planner in SAC for Christmas cards and would like donations of extra Christmas cards.

**IV. Announcements**
- CSO Forum Nov 4th
- President Lassner Visit Wednesday Oct 28th from 2-3:30 PM
- Safe Zone Training Nov 18th 5-7pm CC-306
V. Adjournment

7:33 PM