Meeting Minutes  
September 15th 2015 - 6:30 pm

I. Call Meeting to Order 6:33 pm

II. Roll Call:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Present</th>
<th>Tardy</th>
<th>Absent</th>
<th>Excused</th>
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<tbody>
<tr>
<td>Executive Chair:</td>
<td>Matthew Groulx</td>
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<td>Vice Chair:</td>
<td>Emily Charman</td>
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<td>Secretary:</td>
<td>Rose Hart</td>
<td>x</td>
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<td>Member at Large:</td>
<td>Ericka Reff</td>
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<td>Business Manager:</td>
<td>Alohi Kapoi</td>
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<td>Engineer:</td>
<td>Kyle Douglas</td>
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<td>VVP General Manager:</td>
<td>Goody Cacal</td>
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<td>URH General Manager:</td>
<td>Brenda Burch</td>
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<td>Advisors:</td>
<td>Shara Mahoe</td>
<td>X</td>
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<td>Jake Galves</td>
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Establish Quorum - yes

III. Review and Approval of Minutes

Motion made to approve minutes for September 15th, 2015: 6:17 pm

Motion: Emily Charman       Second: Matt Groulx       Yes: 5   No: 0

IV. Unfinished Business

IV.I. True Colors
Discussion: 2 DJs for URH, fill in spaces with volunteers, supplies should be ready soon

IV.II. ACUI Checkup
Discussion: Depart on the 13th on the red eye and return to Hilo on Sunday at 5pm. Gramma asked if there are specific workshops to attend; there is an outline of the program to choose from (tentatively without student programs). Emily suggested that B shares and applies what she learns at the conference to her work and possibly provide a presentation. Matt suggested attending a presentation that all of B.O.M.B. can benefit from. Meals will have to be added to the stipend.
V. New Business

V.I. Approval of Budget and Narrative
Discussion: $1000 of supplies from each organization ($3000 total) put into services.

Motion made to accept the amended budget.

Motion: Ericka Reff  Second: Alohi Kapoi  Yes: 5  No: 0

V.II. Business Cards
Discussion: Cards to distribute at ACUI to promote B.O.M.B. organization as a whole. Suggestion of 250 cards of no more than $75 for each group
Motion to approve business cards for each group.

Motions made to approve business cards from graphics:
URH
Motion: Alohi Kapoi  Second: Erika Reff  Yes: 5  No: 0

VVP
Motion: Emily Charman  Second: Alohi Kapoi  Yes: 5  No: 0

B.O.M.B
Motion: Erika Reff  Second: Rose Hart  Yes: 5  No: 0

V.IV. Allocating Money for Graphics for Poster
Motion made to approve an additional $55 to complete payment of the B.O.M.B. purpose poster; motion passes.

Motion: Emily Charman  Second: Erika Reff  Yes: 5  No: 0

VI. Carter Review
Discussion: Charter to be done by the 30th of October. Changes to be named Board of Media Broadcasting at the University of Hawaii at Hilo in addition to the removal of HCC. The purpose has been revised and discussed. Article 2 has been revised and discussed.

VII. Committee Reports
Emily: Rewording and small details necessary to policies and procedures. Emily will meet with Goody on Thursday at 11 am to go over VVPs. Revisions available before ACUI and before the end of October. Requests that Jake has access to help more with broadcasting.
VIII. Officer Reports

Chair: attended training for fiscal funding and looked into new advertising and broadcasting mediums. Requested having Alex trained for the radio. Would like VVP to be seen more.

Vice Chair: Request to reuse star and fish materials for meet and greet and suggests wearing comfortable clothes

Business Manager: Finalized budget and suggest if anyone needs supplies requests are due dates are October 2nd. Alohi will start giving monthly report to show how much is left in the budget to spend.

Member at large: Attended CSO summit

URH General Manager: Had a successful meeting discussing group cohesiveness and effective communication. Tribune Herald wants to do an interview on VVP and B.O.M.B. in an October publication. Requests more training from B.O.M.B. engineer, which requires finalizing certain details. Received complaints about vulgar language on the radio. There will be updates with contracts (i.e. Coke and Pepsi). Proposed other ways to assess the audience for URH.

B.O.M.B. Engineer: Studio expected to be ready next week for training

VVP: It’s On Us video broke 200 views. Release food truck video this week, and have several other ideas for the next couple of weeks. Would like to film certain areas for campus tours.

Advisor, Jake: Suggested using sidewalk chalk to advertise VVP and encouraged the efforts of the B.O.M.B. chair and staff support.

Advisor, Shara: Sent out an email about SCO forum taking place on Wednesday October 4th from 5-6 and Wednesday October 18th and Dec. 9th. There will be no flow on October 14th; the first flow will be on October 18th.

IX. Announcements

IX.I. Leadership challenge with Laomi at 5:30. Following orientation there will be different modules for leadership building.

IX.II. October 3rd is the B.O.M.B. mixer

IX.III. Thanks to all who made fiscal training and CSO summit

X. Adjournment

7:34 PM