I. Meeting Called to Order at: ________

II. Roll Call

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Present</th>
<th>Tardy</th>
<th>Absent</th>
<th>Excused</th>
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<tbody>
<tr>
<td>Executive Chair:</td>
<td>Brendan McQuillan</td>
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<td>Vice Chair:</td>
<td>Brannon McQuillan</td>
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<td>Secretary:</td>
<td>Danielle Marrufo</td>
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<td>Publicist:</td>
<td>Maria Vicente</td>
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<tr>
<td>Business Manager:</td>
<td>Juvette Kahawai</td>
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<tr>
<td>Event Planners:</td>
<td>Kristy Acia</td>
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<td></td>
<td>Destiny Rodriguez</td>
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<td>Gabe Lubbess</td>
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<td>Shanelle Bolner</td>
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<td>Advisors:</td>
<td>Shara Mahoe</td>
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<td>Guests:</td>
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III. Establish Quorum: Y/N

IV. Approval of minutes from December 2, 2015

Motion: ____________________  Second: ____________________  Consensus

V. Executive Chair Report: Brendan

5.1 Welcome Back
5.2 Dance
5.3 Promo items
5.4 Ka Lama Ku
5.5 CSO Summit
5.6 Timecards
5.7 Office hours
5.8 Mahalo gifts

5.9 Events
- Trivia Nights
- Pool Party
- Casino Night
- St. Paddy’s Day

VI. Vice Chair Report: Brannon

6.1

VII. Business Manager’s Report: Juvette

7.1 Budget Update
7.2 Loyalty Cards

VIII. Secretary Report: Danielle

IX. Publicist Report: Maria

X. Event Planners Report:

10.1 Kristy:
   a) Tie Dye

10.2 Destiny:
   a) Hoʻolaulea

10.3 Gabe:
   a) Flag Football

Motion: Second: Consensus

b) Silent Library

Motion: Second: Consensus

c) Dorm Informs ($1500)
d) Pool Tournaments ($1500)

10.4 Shanelle
   a) Tea Day ($300)
   b) Random act of kindness day

Motion: Second: Consensus

c) Carnival Day

Motion: Second: Consensus

XI. Unfinished Business:

XII. Advisor Report: Shara Mahoe:

XIII. Guests:

XIV. Adjournment:

Meeting Adjourned at: _______