Student Activities Council
Minutes # 19 for:
February 10, 2016

I. Meeting Called to Order at: 6:01pm

II. Roll Call

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Present</th>
<th>Tardy</th>
<th>Absent</th>
<th>Excused</th>
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<tbody>
<tr>
<td>Executive Chair:</td>
<td>Brendan McQuillan</td>
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<td>Vice Chair:</td>
<td>Brannon McQuillan</td>
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<td>Secretary:</td>
<td>Danielle Marrufo</td>
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<td>Publicist:</td>
<td>Maria Vicente</td>
<td>X</td>
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<td>Business Manager:</td>
<td>Juvette Kahawaii</td>
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<td>Event Planners:</td>
<td>Kristy Acia</td>
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<td></td>
<td>Destiny Rodriguez</td>
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<td>Gabe Lubbes</td>
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<td>Shanelle Bolner</td>
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<td>Advisors:</td>
<td>Shara Mahoe</td>
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<td>Lai Sha Bugado</td>
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<td>Guests:</td>
<td>Leomi Bergknut</td>
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III. Establish Quorum: Y/N - Yes

IV. Approval of minutes from February 3, 2015
   Motion: Destiny Second: Brannon Consensus 6/0/0

V. Executive Chair Report: Brendan
   5.1 Open House
      Destiny, Gabe, Danielle, Shanelle (maybe)
      Giving tours → CC is open & Resource Fair is when they can come look at CSOs/office
      Brendan is cleaning office for event
5.2 Office Hours
   Turn in time sheets
   TBA

5.3 Promotion
   Put up flyers for events
   Utilize Oh La La – day before and day of
   Commercial through URH
   LED Sign – ask Kailani (CC)
   Flyers on the UH Hilo calendar

5.4 Recruitment
   Applications at event
   Word of mouth
   Refill application’s slot in CC office

5.5 Relay for Life
   Discussed ideas

5.6 Caucus
   Tentatively Maria and Gabe

5.7 BOR
   On Thursday
   9am-3pm

VI. Vice Chair Report: Brannon

6.1 Events
   Books close on April 15th
   Remember to wear SAC shirts at events

6.2 Funding Packets - TCBES

   Allocate no more than $500 for 1st Annual Graduate Student Interdisciplinary Forum for food, refreshments, and supplies.

   Motion: Destiny Second: Shanelle Consensus 6/0/0

   Allocate no more than $500 for TCBES 8th Annual Research Symposium for food, refreshments, and supplies.

   Motion: Destiny Second: Shanelle Consensus 6/0/0

VII. Business Manager’s Report: Juvette

7.1 Budget Update

7.2 FLOW
   Set-up at 7:00pm
   Take down sound system
   Event time: 8pm-10pm

7.3 Supply Runs
   Special supply run for Dorm Inform
   February 24th

VIII. Secretary Report: Danielle

IX. Publicist Report: Maria

9.1 Night Market
Allocate no more than $1200 for Night Market for food, beverages, prizes, logistics, and giveaways.

Motion: Maria Second: Gabe Consensus 6/0/0

X. Event Planners Report:

10.1 Kristy:
   a) Trivia ($1500)
      All paperwork is in
      Trivia Question ideas
   b) Total Black Out ($1200)
      Have to get paperwork in
      Tentative date change to March 17th

10.2 Destiny:
   a) Valentine’s Day ($500)
      This Friday from 10am-2pm
      URH – keep within theme
      2 prizes – Beats & Polaroid
   b) Dr. Suess Birthday ($500)
      Collaboration with CCS & Athletics
      Need help from 11am-12pm
   c) Bingo Night ($1000)
      All paperwork is turned in.
      In CC 301
   d) Mad Hatter Tea Party ($1500)
      Still planning
      Talking to theater club to collaborate.
   e) Pi Day ($250)
      All paperwork turned in.
      Need someone from 11am-12pm

10.3 Gabe:
   a) Flag Football ($500)
      University Heights
      Risk & Release forms
   b) Silent library ($1200)
      Base challenges off things that are on the show
      March 7th
      Prizes ordered
   c) Dorm Inform ($1500)
      Restructure prizes
      First 15 will receive a giveaway
      Bigger prizes for later events
   d) Pool Tournaments ($1500)
      February 29th

10.4 Shanelle
   a) Random act of kindness day ($200)
      Thursday, the 18th
      Be weary of using Registered Trademark event titles
   b) Carnival Day ($800)
      All paperwork is turned in
c) Pool Party ($1000)
   March 3rd 2pm-5pm
   Collaboration with Kristy
   VVP will do a photobooth

d) St. Paddy’s Day ($800)
   All paperwork in handed in

XI. Unfinished Business:
   a) Ka Lama Ku
      Saturday, February 27, 2016
      8:30am-3:00pm
      Includes lunch and refreshments
      Seating is limited so pre-registration is needed
   b) MTB
   c) SOS
      Casino Night
      Planning will begin soon
   d) Paint
      Tabled

XII. Advisor Report:
   1. Shara Mahoe
      Student Appreciation Day in Library Lanai
      Carnival Fair at 2pm-3:30pm
      Van Certification Dates TBA

XIII. Guests: Leomi Bergknut
   Leadership Challenge – March 12th and March 13th
   Leadership Challenge Part 2 – April 16th and April 17th
   Ka Lama Ku Awards Night on May 3rd -- Tuesday
   Kihei Workshop on April 28th – Thursday

XIV. Adjournment:
   Meeting Adjourned at: 7:20pm