Student Activities Council
Minutes # 18 for:
February 3, 2016

I. Meeting Called to Order at: 6:00

II. Roll Call

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Present</th>
<th>Tardy</th>
<th>Absent</th>
<th>Excused</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Chair:</td>
<td>Brendan McQuillan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vice Chair:</td>
<td>Brannon McQuillan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Secretary:</td>
<td>Danielle Marrufo</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Publicist:</td>
<td>Maria Vicente</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Business Manager:</td>
<td>Juvette Kahawaii</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Event Planners:</td>
<td>Kristy Acia</td>
<td></td>
<td>X</td>
<td></td>
<td>x</td>
</tr>
<tr>
<td></td>
<td>Destiny Rodriguez</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Gabe Lubbess</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Shanelle Bolner</td>
<td></td>
<td></td>
<td></td>
<td>X x</td>
</tr>
<tr>
<td>Advisors:</td>
<td>Shara Mahoe</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Lai Sha Bugado</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Guests:</td>
<td>Heather Kimball</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

III. Establish Quorum: Y/N

IV. Approval of minutes from January 27, 2016

Motion: Brannon  Second: Danielle  Consensus 5-0-0

V. Executive Chair Report: Brendan

5.1 Goals
Possible video of SAC events (Photo compilation)
Make an effort to partner with other organizations and departments
5.2 Open House
   Saturday 11:30-1:00
   Parents, Freshman and incoming students will be here
   Guests will get tours through the CSO Offices
   Be sure to clean the SAC office prior to event

5.3 Caucus
   On Campus event
   9:00-4:30
   Caucus February 20 in SSB 201

5.4 BOR
   On Campus event
   9:00-4:30
   BOR is February 25th

5.5 Relay for Life
   $10 per person
   Personal goal and team goal TBD
   Theme is Once Upon a Time

5.6 Fiscal books close April 15th
   Event planners must plan accordingly

5.7 Ka Lama Ku
   February 27th
   On campus event

5.8 Mahalo Dinner
   May 7th at 6:00

VI. Vice Chair Report: Brannon

6.1 Prizes
   Every winner needs a WH1 form
   US citizens must sign sections A and E
   International students need to sign different paperwork and WH1
   Everyone must also sign a prize agreement log
   Prize must be picked up within two weeks
   ID must be validated to win prizes
   All prizes must be given away by the end of the year

VII. Business Manager’s Report: Juvette

7.1 Budget Update
   Council was updated on the current budget

7.2 FLOW
   February 17th, 2016

7.3 Supply Runs
   Paperwork is due by Friday for March 5th supply run

7.4 Black History Month
   Allocate no more than $800 for Soul Food for Thought for food, beverages, prizes, logistics, and giveaways.

   Motion: Gabe  Second: Destiny  Consensus 5-0-0

VIII. Secretary Report: Danielle

IX. Publicist Report: Maria
   SAC events can be advertised in Kekalahea
   Will plan Night Market

X. Event Planners Report:
10.1 Kristy:
   a) Trivia ($1500)
   b) Total Black Out ($1200)

10.2 Destiny:
   a) Valentine’s Day ($500)
      Two prizes and giveaways
      10:00-2:00
   b) Dr. Suess Birthday ($500)
      All paper work is in
      10:00-2:00 pm
      If students donate a book, they are entered into the raffle for a kindle
   c) Bingo Night ($1000)
      Dress up like an old person and play bingo
   d) Mad Hatter Tea Party ($1500)

Allocate no more than $250 for Pi Day for food, beverages, prizes, logistics, and giveaways.

Motion: Destiny                      Second: Gabe                          Consensus 5-0-0

10.3 Gabe:
   a) Flag Football ($500)
      Monday, 3:00-5:00 pm
   b) Silent library ($1200)
   c) 5:00-8:00 pm
      March 7th
      Challenges and games will be at the event
   d) Dorm Informs ($1500)
      Supplies will be purchased at supply run
   e) Pool Tournaments ($1500)

10.4 Shanelle
   a) Random act of kindness day ($200)
   b) Carnival Day ($800)
   c) Pool Party ($1000)
   d) St. Paddy’s Day

Allocate no more than $800 for St. Paddy’s Day for food, beverages, prizes, logistics, and giveaways.

Motion: Gabe                        Second: Maria                      Consensus 5-0-0

XI. Unfinished Business:
   a) MTB
   b) SOS
      Casino night
      Dealers will be trained for tables
   c) Paint

XII. Advisor Report:
   1. Shara Mahoe
      February 18th is Student Appreciation Day
      An opportunity to give back to students
      In the evening, there will be a pep rally in campus center plaza
      Admissions is looking for a focus group
      9:00-10:30 and 10:30-12:00
XIII. **Guests: Heather Kimball: TCBES**

TCBS Symposium  
Opportunity for graduate and undergraduates to speak  
Awards are given to speakers  
Coral reef biologist will be key not speaker as well as one other person  
Film will be shown of climate change  
Event will be free to students  
Expenses are for film, office supplies and meals  
Usually funded through a silent auction  
Open to community  
Asking for funding for food  

March 18th event  
Graduate student interdisciplinary  
Panels with representatives from different disciplines  
   From this panel, a document will sum up the main points and issues  
Keynote speaker, workshops, lunch  
Asking for funding for lunch  
100 people estimated to attend  
event is open to student body and community  
no entry fee

XIV. **Adjournment:**  
Meeting Adjourned at: 7:34