Student Activities Council
Agenda # 4 for:
September 16, 2015

I. Meeting Called to Order at: 6:00

II. Roll Call

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Present</th>
<th>Tardy</th>
<th>Absent</th>
<th>Excused</th>
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<tbody>
<tr>
<td>Executive Chair:</td>
<td>Brendan McQuillan</td>
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<tr>
<td>Vice Chair:</td>
<td>Brannon McQuillan</td>
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<td>Secretary:</td>
<td>Danielle Marrufo</td>
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<td>Publicist:</td>
<td>Maria Vicente</td>
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<tr>
<td>Business Manager:</td>
<td>Juvette Kahawaii</td>
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<td>Event Planners:</td>
<td>Kristy Acia</td>
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<td></td>
<td>Destiny Rodriguez</td>
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<td>x</td>
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<td>Advisors:</td>
<td>Shara Mahoe</td>
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<td>Guests:</td>
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III. Establish Quorum: Y/N

IV. Approval of minutes from September 9, 2015
Motion: Destiny    Second: Kristy    Consensus 6-0-0
V. Executive Chair Report: Brendan

5.1 Deadlines
Event planners have to start to plan ahead of time
Think of planning events 5 weeks ahead from here on out
Look at Juvettes scheduled hours and turn in papers accordingly

5.2 Office hours/timesheet
Office hours must be posted outside on door as of this week
Business managers office hours will be on a separate sheet
Hours will also be posted online once the website is up and running

5.3 Agenda
Agenda will be posted 48 hours before the meeting
Agenda items must be given to Brendan by 5:00 Monday

5.4 New members

a) Motion to appoint Gabe Lubbes for event planner position 2015-2016.

Motion: Destiny Second: Kristy Consensus: 6-0-0

b) Motion to appoint Tinea Bjelcic for event planner position 2015-2016

Motion: Destiny Second: Maria Consensus: 0-6-0

c) Motion to appoint Shanelle Bolner for event planner position 2015-2016.

Motion: Maria Second: Destiny Consensus: 6-0-0

VI. Vice Chair Report: Brannon

6.1 Events
CC plaza has been booked for several events

6.2 FLOW
November 18th
Ideas: Band from week of welcome and food

6.3 Game Night
Date TBD

6.4 Work order
Internet needs to be fixed
We may need to purchase a new router

VII. Business Manager’s Report: Juvette

7.1 Budget Update
Still being revised

7.2 Supply run (Oct. 24th)
Paperwork is due October 2nd

7.3 Pilipino Club
Is asking for fliers and banners but will need to follow proper protocol
Tabled
VIII. Re-Allocation for Spring 2015 RISO funding request of no more than for $400 for PRIDE HILO for T-Shirts and silkscreen supplies.

Motion: Brannon Second: Maria Consensus:4-0-2

IX. Secretary Report: Danielle
Met with Lai Sha and discussed the website and app
Once we have access, we will update the website

X. Publicist Report: Maria

XI. Event Planners Report:

11.1 Kristy Acai:
   a) Everyday is Peace Day
      a. October 19th
   b) Beat the Heat
   c) Midterm Bash
      a. October 23rd
      b. Jurassic World

11.3 Destiny Rodriguez:
   a) World Heart Day
      a. September 29th
      b. Instagram healthy heart challenge has been posted
   b) Coming Out Day
      a. October 15th
   c) Hispanic Heritage Fiesta
      a. October 20th

XII. Unfinished Business:

12.1 Halloween

12.2 Christmas

XIII. Advisor Report: Shara Mahoe:

XIV. New Business: Ho’olaulea
Tabled till next week

XV. Announcements:

XVI. Adjournment:
Meeting Adjourned at: 7:24