Student Activities Council
Minutes # 1 for:
July 21, 2016

I. Meeting Called to Order at: 1:40 p.m.

II. Roll Call

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Present</th>
<th>Tardy</th>
<th>Absent</th>
<th>Excused</th>
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<tbody>
<tr>
<td>Executive Chair:</td>
<td>Danielle Marrufo</td>
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<td>Vice Chair:</td>
<td>VACANT</td>
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<td>Secretary:</td>
<td>VACANT</td>
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<td>Publicist:</td>
<td>VACANT</td>
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<td>Business Manager:</td>
<td>Juvette Kahawaii</td>
<td>X</td>
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<td>Event Planners:</td>
<td>Shanelle Bolner</td>
<td>X</td>
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<td>Advisors:</td>
<td>Lai Sha Bugado</td>
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<td>Guests:</td>
<td>Brannon McQuillan</td>
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<td>Brenda Burch</td>
<td>X</td>
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<td>Maria Vicente</td>
<td>X 1:42</td>
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III. Establish Quorum: Yes/No
Approve of Minutes of May 15, 2016 First: Danielle Marrufo Second: Shanelle Bolner Consensus: Passed
IV. Executive Chair Report: Danielle Marrufo:

4.1 Recruitment
Maria will create and post a flyer every week until we fill our council. The flyer will get done in 2 days and will then be posted in 1 week.

App initiative: Post the flyer that Maria will create, Post events daily for (2) weeks and while at event.

Housing: We will ask Ellen if we can work with Housing, when is our CSO/ housing meeting?

Orientation week: NSP 3:30-4:45 plaza resources fair tabling. **Reminder:** Orientation week Friday is a holiday (Statehood day)

Reach out to the school departments. Maps is a good one. You could speak with Ginger Hamilton the coordinator. Lai sha will give us a list of departments and coordinator

Promo Ideas: We talked about - Chalk campus - Shirt with signature events - Napkin - Goodie bag

4.2 Summer Stipends
Keep track of your hours, and what you have accomplished. Stipends will be given for the work has been done. Dani will work on how to break it up for the summer stipends.

4.3 Defining consensus:
Tabled to next meeting; Lai Sha will find out more info

4.4 Availability for rest of summer:
August 17-19 Orientation Resources fair: Tabling will be Bee, Maria, Juvette
Maria: is available now
Shanelle: Fri-Sun
Dani return August 18 Email/ Text
Brannon: Between work and after work.
Juvette: August 3 return
Bee: Everyday
Lai Sha: Everyday

4.5 SAC Workshop/Bonding
All day working on expectations, constitution, bylaws, mission, lunch
Tent: September 3, 2016
We will ask Ellen to attend to talk about history of SAC.
We will ask Leomi if we could do a Ka Lama Ku workshop.
Wanted to do workshop August 27, 2016 Cancelled for CSO summit.

4.6 Upcoming Events

4.6.1 Week of Welcome:
We would like to give these items along aside school supplies.
Monday- Hats, Tuesday- Free hugs, Wednesday- Water Bags, Thursday- Sunglasses, Friday- Fanny Pack.

We would like to create a Stamp Card. If you attend all 5 days, we throw your name in a raffle for additional stamps/ Prize.

**Orientation week:** Table for resources fair August 18, 2016 3:30 -4:30p.m.
**Game night/ Pool tournament** - Brannon
**Garden Peace Day** we can do a collaboration with Leomi. Need to ask her for what ideas she was thinking. Need to email Leomi
Shanelle needs help for events. It’s key that as a team we help.
Dani will talk to Emily & Yolissa from Health and Wellness Program for an event called Meditation hour. Dani will email them.

### 4.7 Deadlines:
Juvette will email the fiscal deadlines to everyone.
Brannon has the event planner package updated, it has a 5 week turn in date.

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V. **Vice Chair Report:** Vacant

VI. **Business Manager’s Report:** Juvette:

6.1 **Updates on Budget and Narrative**

VII. **Secretary Report:** Vacant

VIII. **Publicist Report:** Vacant

IX. **Event Planners Report:**

9.1 **Shanelle:**

9.1.1 **Event Planning Updates**

Shanelle office hours will be 10:00a.m. – 12:00p.m. every day when school starts.

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X. **Unfinished Business:**

XI. **Advisor Report:** Lai Sha Bugado:

SAC is done with Fiscal training it’s vital to complete budget asap
Include Maile in all emails and reply all conversations with each other.
Maile is co-advisor with Lai Sha this year.

XII. **Announcements: Whole Council**

12.1 **CSO Summit**
August 27, 2016

12.2 **Certified Van Drivers Training**
TBA

12.3 **First Aid/CPR Training**
Sept. 3rd, Oct. 1st, Nov. 5th starting at 9am

12.4 **First Responder/CPR/AED Training**
Sept. 4th, Oct. 2nd, Nov. 6th starting at 9am

12.5 **Next Meeting:** Thursday July 28, 2016

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XIII. **Adjournment:**
Meeting Adjourned at: 2:56 p.m.