

2009-2010 Verification Worksheet
Federal Student Aid Programs
University of Hawaii at Hilo

Your application for federal financial aid was selected for review in a process called "Verification." In the process, we will be comparing information from your application with signed copies of your Federal tax forms, W-2 forms and/or other financial documents. The law says we must ask you for this information before awarding financial aid. If there are differences between your application information and your financial documents, corrections will need to be made to your application and your information will be reprocessed.

You must complete and sign this worksheet and submit it along with any documents requested below. We cannot continue processing your financial aid application until verification has been completed.

Try to complete verification as soon as possible, so that your financial aid won't be delayed. Contact the Financial Aid Office if you need assistance. You may contact us at 808-974-7323.

A. STUDENT INFORMATION

Last Name	First Name	M. I.	ID Number
Address (include apt. number)			Date of Birth
City	State	Zip Code	Email
			Phone Number (include area code)

B. FAMILY INFORMATION

DEPENDENT STUDENTS: List the people in your parents' household; include the following:

- yourself and your parent(s) you live with (including stepparent), and
- your parents' other children, if (a) your parents provide more than half of their support from July 1, 2009 through June 30, 2010, or (b) the children would be required to provide parental information when applying for Federal Student Aid, and
- other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

INDEPENDENT STUDENTS: List people in your household; include the following:

- yourself and your spouse, if married,
- your children, if you provide more than half of their support from July 1, 2009 through June 30, 2010, and
- other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 to June 30, 2010.

Write the names of all family members. Also write in the name of the college for any family member, excluding your parent(s), who will be attending college at least half-time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
		Self	

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1840-0132. The time required to complete this information collection is estimated to average twelve minutes, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U. S. Department of Education, Washington, DC 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: Application and Pell Processing Systems Division, U.S. Department of Education, 600 Independence Avenue, S.W., Washington DC 20202-5453.

C. Student's (and Spouse's) Tax Forms and Income Information

1. Please check one of the following:

- Student's (and spouse) signed 2008 U.S. Income Tax Return attached.
- You will not file and are not required to file a 2008 U. S. Income Tax Return. (See No. 2 below)

2. If you and your spouse (if married) did not file and are not required to file a 2008 Federal Income Tax Return, list below your employer(s) and any income received in 2008.

Sources (Use the W-2 form or other earnings statement)	2008 Amount

D. Parent(s)' Tax Forms and Income Information (For Dependent Students)

1. Please check one of the following:

- Parents' signed 2008 U.S. Income Tax Return attached.
- Parent(s) will not file and are not required to file a 2008 U. S. Income Tax Return. (See No. 2 below)

2. If your parent(s) did not file and are not required to file a 2008 Federal Income Tax Return, list below your parent(s)' employer(s) and any income received in 2008.

Sources (Use the W-2 form or other earnings statement)	2008 Amount

Untaxed Income Calendar Year 2008

Parent(s)		Student (and spouse)
\$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S	\$
\$	IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh and other qualified plans from IRS Form 1040-total of lines 28 + 32 or 1040A-line 17	\$
\$	Child support received for all children. Don't include foster care or adoption payments.	\$
\$	Tax exempt interest income from IRS Form 1040-line 8b or 1040A-line 8b	\$
\$	Untaxed portions of IRA distributions from IRS Form 1040-lines (15a minus 15b) or 1040A-lines (11a minus 11b). Exclude rollovers. If negative, enter a zero here.	
\$	Untaxed portions of pensions from IRS Form 1040-lines (16a minus 16b) or 1040A-lines (12a minus 12b). Exclude rollovers. If negative, enter a zero here.	\$
\$	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits)	\$
\$	Veterans noneducation benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances	\$
\$	Any other untaxed income or benefits not reported elsewhere, such as worker's compensation, disability, etc. Don't include student aid, Workforce Investment Act educational benefits, or benefits from flexible spending arrangements, e.g., cafeteria plans	\$
XXXXXXXXXX	Money received , or any paid on your behalf (e.g. bills), not reported elsewhere on this form.	\$

Additional Financial Information
Calendar Year 2008

Parent(s)		Student (and spouse)
\$	Education credits (Hope and Lifetime Learning Tax Credits) from IRS Form 1040-line 50; or 1040A-line 31.	\$
\$	Child support paid because of divorce or separation. Do not include support for children in your (or your parents') household, as reported in question 96 (or question 75 for your parents) of the FAFSA.	\$
\$	Taxable earnings from Federal Work-Study or other need-based work programs.	\$
\$	Student grant, scholarship, fellowship, and assistantship aid, including AmeriCorps awards, that was reported to the IRS in your (or your parents') adjusted gross income.	\$
\$	Combat Pay or special combat pay. Only enter the amount that was taxable and included in the adjusted gross income.	\$

Sign this Worksheet By signing this worksheet, we certify that all the information reported to qualify for Federal student aid is complete and correct.

 Student Date

 Spouse Date

 Parent (required for dependent student) Date

Return this form along with signed tax return(s) to:
Financial Aid Office, University of Hawaii at Hilo, 200 W. Kawili Street, Hilo HI 96720-4091 fax: 808-933-0861

