UNIVERSITY OF HAWAI'I AT HILO

Chancellor's Scholarship

LETTER OF REFERENCE

The applicant below is applying for a scholarship at the University of Hawaii at Hilo and has asked that you provide a letter of reference. We appreciate your time and effort in supplying this additional background information. Please return this letter of reference directly to Daryl Masanda, Admissions Office, 200 W. Kawili Street, Hilo, HI 96720-4091. Thank you for your assistance. **APPLICATION DEADLINE: January 31**

Name of Applicant (please print) _____

TO THE APPLICANT: *Confidentiality of Records*

This letter may be viewed by you unless you waive your right to see it or the person writing this letter wishes it to be held in confidence.

☐ I waive my right to see this letter of reference ☐ Do not waive my right to see this letter of reference

_____ _____

Signature of Applicant *Date*

Name and title of Person Writing Recommendation (please print) _____

Address _____

1. How long have you known the applicant? _____

_____

2. How well and in what capacity do you know the applicant? _____

_____

3. Please rate the applicant in terms of each of the following:

	Exceptional	Well Above Average	Above Average	Average	Below Average	Unable to Judge
POSITIVE ATTITUDE	☐	☐	☐	☐	☐	☐
PERSERVERANCE	☐	☐	☐	☐	☐	☐
ORAL EXPRESSION	☐	☐	☐	☐	☐	☐
LEADERSHIP POTENTIAL	☐	☐	☐	☐	☐	☐
INITIATIVE	☐	☐	☐	☐	☐	☐
ADAPTABILITY	☐	☐	☐	☐	☐	☐
CAREER POTENTIAL	☐	☐	☐	☐	☐	☐
INTELLIGENCE	☐	☐	☐	☐	☐	☐
READINESS FOR UNIVERSITY WORK	☐	☐	☐	☐	☐	☐
SELF-EXPRESSION	☐	☐	☐	☐	☐	☐
ABILITY TO COPE WITH PERSONAL CRISES	☐	☐	☐	☐	☐	☐
CAPACITY FOR CHANGE	☐	☐	☐	☐	☐	☐
ABILITY TO WORK WITH OTHERS	☐	☐	☐	☐	☐	☐

4. Of similar applicants for university work you have known, how does this applicant rank on a scale 1-10 (10 highest, 1 lowest, 5 average)?

5. What are the applicant's special academic strengths and weaknesses?

6. What are the applicant's special leadership and/or community service accomplishments?

7. What has been the applicant's greatest achievement (academic, personal and/or in the community)?

8. Please provide any additional comments that you deem relevant regarding the applicant.

9. Do you recommend the applicant for the UH Hilo Chancellor's scholarship?

- ☐ Recommend Highly
- ☐ Recommend
- ☐ Recommended with reservations
- ☐ Do not recommend
- ☐ Insufficient basis for making recommendation

Signature _____ Date _____