Proxy Borrowing Privileges

Libraries of the University of Hawai‘i

Faculty / Staff Member Information (Please Print)

UH ID # _____

Name (last, first)

_____

Mailing address

_____

_____

_____

Department _____ Office phone _____

Proxy Borrower Information (Please Print)

Name (last, first) _____

UH ID # _____ Expiration date _____

- I understand that the library proxy card is my authorization for the proxy borrower above to borrow library material on my behalf under the rules for faculty use.
- I understand that the proxy card is non-transferable and both the proxy card and a photo ID must be presented for all transactions and assistance.
- I understand that computer access is not included and that I will have to arrange with Academic Computing Services to get the proxy user an account to access campus and library computers.
- I agree to accept full financial responsibility for all transactions made using this proxy card.
- If I leave the University, I will notify the library of any outstanding proxy card(s) so the card(s) may be expired to insure that no further materials will be borrowed.

_____ _____

Signature of Faculty / Staff Member Signature of Proxy Borrower

Office Use Only

Faculty’s ID # _____ Circle one: UH non-UH

Proxy’s ID # _____ Expiration date: _____

Received by: _____ Date Received: _____

Revised June 2010